

NEAMGLL 2021 Meeting Minutes – October 27, 2021
This was a break out session during the 2021 NAML meeting October 26-27, 2021
Prepared by Steve Evert, NEAMGLL Secretary

Attendance:

Bob Sterner
Steve Evert
Steve Allen
Chris Winslow
Heather Leslie
Yvonne Vaillancourt
Dave Carlon
Jim McManus
Mike Deluca
Guy Meadows
Ivar Babb
Jeanette Schnars
Brian Alford

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- **Call to order;** Mike Deluca.
 - **New Officers introduced by Mike Deluca;** Michael Jacob NEAMGLL Treasurer and Steve Evert NEAMGLL Secretary
 - **501c3 updates by Steve Evert;**
 - National and WAML are current
 - SAML is underway and working with BAI to get reinstated. SAML has committed ~5K to the process and is months into it.
 - Evert asked who has any NEAMGLL records? Alan Kuzirian suggested, Evert to follow up
 - McManus suggested considering non-profit lawyer for assistance (vs. BAI) for possible cost savings
 - Evert to follow up with options and report back to NEAMGLL
 - **Student travel update by Bob Sterner;**
 - Reporting requirement
 - Amount of funds still under consideration
 - Board to suggest total budget
 - Updates for awareness, only vote if significant changes
 - Committee meeting 11/9 to advertise this winter
 - **NEAMGLL website by Mike Deluca;**
 - Lou Burnett encourages update
 - Ivar had template years, Deluca and Babb to lead effort for update
 - Include minutes and travel award page

- Post meeting Vaillancourt and Evert offered to assist
- **NSF INCLUDES grant by Mike Deluca;** need DEI homework responses by 11/9, no more than one-page response needed
- **Treasurer report by Steve Allen;**
 - Reimbursed summer meeting \$500
 - \$1000 LUMCON relief
 - \$40,093.00 balance
 - Annual dues? 5-6K per Steve Allen to be confirmed post meeting
 - Asked in the spirit of staying solvent but pushing money toward travel awards and other initiatives
- **Deluca requested revisiting travel award amounts**
 - Sterner – 3 categories
 - Other labs only – up to \$1000
 - Conferences – up to \$500
 - Any lab, including home – up to \$1000
 - Carlon – suggests setting as percentage of annual revenue
 - Babb – recommend review of budget in/out and then set values
 - Sterner – decision on how much for the next year? Consider going high b/c of pandemic
 - Steve Allen to give us a bit of a report to consider
 - Evert asked about any larger expenses in the future. Hosting National events or other? “No” was the response
 - Discussion about setting a threshold for balance maintenance based on sustainability via dues income
- **Treasure will remain at Bowdoin after Jacob takes over office from Allen**
 - Burnett commented that SAML has moved to mainstream their banking with the Virginia address through NAML and that might also assist with 501c3 location/address
- **Evert shared the summer 2021 meeting minutes**

Approval of July 26, 2021 NEAMGLL Business Meeting minutes. Motion (Sterner, Meadows)
Approved unanimously.

Appendices; none